



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))
Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Woodfalls Band		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Stylistic Enhancement		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To purchase instruments to enhance the stylistic variations and expand on the repertoire and entertainment options for the band.		
In which community area does your project take place? (Please give name – see section 3)	Woodfalls and South Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date 1 May 2012	No

Where will your project take place?	Woodfalls and surrounding districts.
When will your project take place?	1 July 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)	<p>The project will advance the stylistic and development opportunities for the band within the community. Events to benefit would include concerts, religious celebration, "Songs of Praise" and Remembrance. The band is also about to embark on a ground-breaking initiative to organise a Master Class with the renowned conductor Dr. Robert Childs. The Woodfalls Band has been successful in its bid to secure the services of Dr. Childs to train the band and steer its direction to ever higher goals. The Master Class by Dr. Childs is seen as an opportunity to introduce his ethos to local bands and musicians. It will be open to all local brass musicians particularly the young. This appeal is seen as key to the work which the band is undertaking within the community and Dr. Childs.</p>
How many people will benefit from your project?	Countless members of the community.
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board? Please provide a reference/page no.	
Any other information about your project. (Limited to a 1000 characters) As Wiltshire's premier brass band, the band enjoys a unique reputation within the community and throughout Wiltshire. The band was founded in 1874 and continues to go from strength to strength. The band is grateful for the support of Wiltshire Council for its promotion of the annual RBL Poppy Appeal concert in Salisbury City Hall through the donation of its facilities. It is most constructive and fulfilling to have the opportunity to link-up with Wiltshire Council to provide a unique cultural experience for our community. This project will further enhance the experience for all!	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="26"/>	Female	3 <input type="text"/>
Under 25 years	Male	<input type="text" value="11"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
One off purchase

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The stylistic developments will be a tangible asset for all to see.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2011		Month: Dec	Year: 2011	
A - Total income:		£61957.88		
B - Minus total expenditure:		£59253.53		
Surplus/deficit for year: (A minus B)		£2704.35		
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£2016		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Two new horns	£4,033	Own fundraising/reserves	C	£2,016
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
	£			£
Total Project Expenditure	£4,033	Total Project Income		£2,016
Total project income B		£2,016		
Total project expenditure A		£4,033		
Project shortfall A – B		£2,016		
Grant sought from Wiltshire Council Area Board		£2,016		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts		Woodfalls Band		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 29/06/2012

Position in organisation: Hon. Band Secretary

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))